

Ubani odinga ukuxhaswa kwezezimali uma ngishona?



Kungani kudingeka ukuthi ngigcwalise leli fomu?

Uma kwenzeza ushona ngesikhathi usasebenzela umqashi wakho, abantu obakhethela ukubeseka ngokwezezimali kuleli fomu bazot-hola ukwabelwa imali eyongelwe ukuthatha umhlalaphansi evela esikhwameni sokuthatha umhlalaphansi.

Ukuze kuqinisekiwe ukuthi abathandiweyo kuwe bayanakekelwa uma ungasekho ukuze ukwazi ukubanakekela, sidinga ulwazi mayelana nawe kanye nabo kuleli fomu.



Ngaphambi kokuthi ugcwalise ifomu lonke

Ubani okumele ahlomule?

Kungenzeka kube umama wakho, oshade naye, izingane zakho, noma omunye umuntu osempilweni yakho othembele kuwe ngokwezezimali, kanye nenhlangano esebebenzela isihle imbalu. Laba bantu babizwa ngokuthi abaqokelwe ukuthi bahlomule.

Ngabe izokwabiwa kanjani imali yami eyongelwe ukuthatha umhlalaphansi uma ngishona?

Umhetho uthi abaphatheli abaqokiwe abaqhuba isikhwama sokuthatha umhlalaphansi kumele banqume ukuthi imali eyongelwe ukuthatha umhlalaphansi izokwabelwa kanjani abaqokelwe ukuhlomula bakho. Kumele bafune wonke amalungu omndeni wakho kanye nabathembele kuwe bese benquma ukuthi imali yakho eyongelwe ukuthatha umhlalaphansi izokwabelwa bani nokuthi yimalini ezonikezwa umuntu ngamunye.

Ngabe abaphatheli abaqokiwe bazokwenza konke engikufisayo kuleli fomu?

Ngokomthetho leli fomu likhombisa lokho *okufisayo* ukuze libe umhlahlandlela wabaphatheli abaqokiwe. Kodwa-ke, *alibophezelu ngokwezomthetho njengencwadi yokwabiwa kwamafa*. Abaphatheli abaqokiwe bazolibheka leli fomu, futhi ikomidi labaphathi besikhwama lingabasiza ngalolu lwazi, kodwa abaphatheli abaqokiwe yibona abazoba nezwi lokugcina. Ungafaka noma yiluphi ulwazi olwengeziwe Ebhokisini lamanothi ekhasini 2 othemba ukuthi ukuthi ingaba usizo ebhodini labaphatheli abaqokiwe ngokuphathelene nokuthatha isinqumo esinobulungiswa

Kuthiwani uma ngingafuni ukuthi amalungu omndeni wami abelwe imali yami eyongelwe ukuthatha umhlalaphansi?
Faka u-0% bese uchaza ukuthi kungani ebhokisini lamanothi.



Mayelana nave (ilungu elisha)

Gcwalisa imininingwane engezansi.

Igama kanye nesibongo

Inombolo kamazisi noma ye-passport	Usuku lokuzalwa	D	D	M	M	Y	Y	Y	Y
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Umuntu okuxunywana naye uma kunesimo esiphuthumayo

Igama kanye nesibongo

Inombolo kamazisi noma ye-passport	Usuku lokuzalwa	D	D	M	M	Y	Y	Y	Y
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Imininingwane yokuxhumana

I selula

Ekhaya

I-imeyli									
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Uhlu lwabaqokelwe ukuhlomula

Isinyathelo 1: Bhala bonke abathembele kuwe ethebuleni elingezi

- Oshade naye, umlingani wakho kanye nezingane (zanganoma yimiphi iminyaka yobudala)
- Noma ubani njengamanje othembele kuwena ngokwezezimali
- Abantu okudingeka ubakhokhele isondlo

Uma kukhona abathembele kuwe ongabasho, lokhu kungenza kuthathe isikhathi ngaphambi kokukhokhelwa kwesicelo sokukhokhelwa. Uma kungekho muntu othembele kuwe nganoma iyiphi indlela ngokuphatelene nezimali, ungakhetha omunye umuntu ukuthi abe oqokelwe ukuthi ahlomule (umndeni noma inhlango esebezela isihle).

Isinyathelo 2: Manje fakela iphesenti umuntu ngamunye

Khombisa iphesenti lemali yakho eyongelwe umhlalaphansi okumele ikhokhelwe umuntu ngamunye – ingaba u-0%. Lapho kungu-0%, sicela unikeze isizathu Ebhokisini lamanothi. Isibonelo, ‘Indodakazi yami endala isebenza ngokugcwele futhi ayithembele kimina ngokwezezimali’ noma ‘Ngine-policy yomshwalense oseceleni engiyihlelele engishade naye’.

Isinyathelo 1				Isinyathelo 2				
Igama kanye nesibongo	Inombolo kamazisi noma ye-passport	Ngabe buyini ubudlelwane bakhe nave? Isibonelo umzukulu	Ngabe uxhasa lo muntu ngokwezezimali? Ngicela ubeke uqhwhishi (✓) kokukodwa kwalokhu okungakhethwa ngezansi.	Ku-100, ngabe iphesenti elingakanani ongathanda ukuthi oqokelwe ukuthi ahlomule ngamunye alithole?				
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1	0	0						

Ngabe kukhona nanoma yini ofuna abaphatheli abaqqokiwe bayazi mayelana nesinqumo sakho?

Amanothi:

Qaphela: Abaphatheli abaqqokiwe bazobheka ukuthembela kuwe ngokuphatelene nezimali kwabantu obafake kuleli fomu. Kodwa-ke, abaphatheli abaqqokiwe bazoba nezwi lokugcina ekunkumeni ukutheni bazokwabelwa kanjani imali yakho eyongelwe umhlalaphansi.



Uma udinga usizo ngokuphatelene nokuqonda leli fomu, sicela ushayelete ucingo i-call centre ku-0860 100 333 noma uthumele i-imayli ku-ccrfadmin@aforges.com.



Ukuze uthole olunye ulwazi, sicela ushayele ucingo i-call centre ku-0860 100 333 noma uthumele i-imelyi: ccrfadmin@aforbes.com

Oqokelwe ukuthi ahломule 6

Igama kanye nesibongo

D D M M Y Y Y Y

Ikheli lendawo yokuhlala: Uma lo muntu ehlala ekhelini elifanayo nelomunye ogokelwe ukuthiahlo mule, akudingeki ukuthi ugcwalise imininingwane yekheli ngezansi.

Vele ugcwalise ngokuthi: Ikheli liyefana neloqokelwe ukuthi ahломule ongunombolo:

1 **2** **3** **4** **5** **6**

Umgwaqo noma inombolo ye-unit kumgwaqo, igama le-complex noma lekulazi

For more information about the study, please contact Dr. Michael J. Hwang at (310) 794-3000 or via email at mhwang@ucla.edu.

I-Suburb noma indawo yasemakhaya

Idolobha noma idolobhana

For more information about the study, please contact Dr. Michael J. Hwang at (310) 206-6500 or via email at mhwang@ucla.edu.

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Imininingwane yokuxhumana

Ekhaya

J-imeyli

Uma ungathanda ukukhetha abaqokelwe ukuthi bahlomule abengeziwe, sicela uqinisekise ukuthi ukopisha leli khasi ukuze uliqcwališe beso ulifaka naleli formu lonke.



Isimemezelo sakho

Isimemezelo sakho

Ngokusayina leli khasi, uyavuma ukuthi:

1. Wena, ilungu lesikhwama sokuthatha umhlalaphansi, uyazi ungesimo sakho sezezimali – nokuthi ebantwini obasho njengabantu obaqokele ukuthi bahlomule kuleli fomu – bangashintsha.
 2. Uma ufunu ukwenza izinguqoko kuleli fomu, kumele unikeze umnyango wakho we-HR ifomu elinemininingwane yakamuva. Kubalulekile kakhlulu ukuthi ulokhu ufaka imininingwane yakamuva kuleli fomu njalo lapho kuba nesehlakalo esikhulu empilweni yakho njengokushada, ukudivosa noma uba nengane.
 3. Uyaqonda ukuthi leli fomu likhombisa lokho okufisayo kodwa ibhodi labaphatheli abaqokiwe lesikhwama sokuthatha umhlalaphansi linezwi lokugcina ngokupathelene nokuthi izokwabiwa kanjani imali oyongele ukuthatha umhlalaphansi.
 4. *Umthetho Obhekelele Izikhwama Zokuthatha Umhlalaphansi* udinga ukuthi abaphatheli abaqokiwe bathathe isinqumo esinobulungiswa ngokupathelene nokuthi izokwabiwa kanjani imali yakho oyongele ukuthatha umhlalaphansi.
 5. Uma kukhona nanoma yikuphi ukulahlekelwa ngenxa yowlazi olungelona olufanele olunikeziwe, akekho phakathi kuka-Alexander Forbes noma isikhwama ozoba nesibophezelo ngokupathelene nokulahlekelwa.
 6. Unikeze imininingwane yokuxhumana ypbaokele ukuthi bahlomule futhi wafaka usuku kuleli fomu. Uma lokhu kungenziwanga, kungaba nzima ukuthi abaphatheli abaqokiwe bafunе amalungu omndeni wakho, nokunqabangela ukubambezeleka ekubakhokheleni.

Igama nesibongo

Isiginesha yakho _____

Usuku | D D M M Y Y Y Y



Nikeza ifomu eligwalisiwe lase lasayinwa u-HR wakho noma omele i-payroll ukuze aligcine efayeleni lakho lomsebenzi. Bacele ukuthi baqcwalise iqama lesikhwama noezansi.

Igama lesikhwama (elizogcwaliswa u-HR)

Ulwazi lomuntu uqobo, ukugcinwa kwemfihlo kanye nokuvikeleka

U-Alexander Forbes uthatha ukuvikelwa kwedatha njengento ebalulekile. Sinakekela ulwazi Iwakho uqobo ngokukhulu ukunakekela.

Sizogcina ulwazi lwakho uqobo noma sabelane ngalo nabantu besithathu ezimweni eziandelayo:

- inqobo nje uma thina noma isikhwama siyidingela ukwenza lokho osiyalele kona
 - uma kudingwa umthetho
 - ukuze sikhwazi ukuxoxisana nawe mayelana nezinsiza kanye nemikhiqizo lapho kufanele khona

Uma usihlinzeka ngemininingwane yabanye abantu (kuhlanganisa nezingane), uyaqinisekisa ukuthi unemvume noma igunya lokwenza lokho.

Uma sesingenaso isidingo noma isisekelo sangokomthetho sokugcina ulwazi lwakho uqobo, sizolulahla ngendlela ephephile.

Uma udinga ukufaka imininingwane yakamuva noma ukulungisa ulwazi lwakho uqobo, sicela usithinte ngokusebenzisa imininingwane ehlinzekwi.

Singabanikazi bombhalo kule dokumenti

Akumele ukopishe, uaccine, ukhiphene ensizeni ethile noma ukhidize kabusha le dokumenti ngaphandle kokuthola imvume yethu ebhalwe **phansi**.